

# *Follow Your Heart* FILM FESTIVAL

**International Film Festival "Follow Your Heart"**

## **Supplemental Guidelines for Special Nominations**

**January 4, 2023 No. 024**

### **A. Purpose**

These guidelines supplement the Protocol for the Selection and Work of Jury Members, dated January 4, 2023, outlining the procedure for assigning Special Nominations. Special Nominations recognize unique contributions (e.g., innovation, social impact) in a film (feature or short) not covered by other categories.

### **B. Evaluation Format**

#### **B.1. Open Evaluation**

The jury receives:

- Film title, genre, length, and year of release.
- Key contributor's name (if applicable) and production details.
- Access to screener links.

#### **B.2. Transparency**

All relevant information is provided to evaluate the unique contribution.

### **C. Submission Requirements**

#### **C.1. Complete Submission**

Submissions must include:

- A credited contributor (if applicable) listed in the final credits.
- A complete screener of the film.

- A statement justifying the special nomination.

## **C.2. Incomplete Submissions**

If credits or justification are missing:

- The submission is assigned a “Pending Credit” status.
- The Committee provides a 7-calendar-day Cure Period.
- Failure to provide documentation results in disqualification.

## **D. Award Eligibility and Verification**

### **D.1. Verification of Contributor**

The Committee verifies the contributor’s identity (if applicable) via:

- Final film credits.
- Signed agreements or certified letters.
- Distributor or festival materials.

### **D.2. Non-Verification**

If unverified, the submission is disqualified.

## **E. Award Assignment**

### **E.1. Attribution**

The nomination is granted to the film or contributor for the specified achievement.

### **E.2. Credit Disputes**

Disputes suspend the announcement until resolved.

## **F. Conflict of Interest**

### **F.1. Declaration**

Jury members declare conflicts and abstain if necessary.

### **F.2. Handling Errors**

Errors in credits are logged and addressed.

## **G. Documentation and Recordkeeping**

### **G.1. Records**

Decisions are documented and retained for 5 years.

### **G.2. Confidentiality**

Ballots are confidential; only nominations are disclosed.

## **H. Practical Workflow**

- **Jury Access:** The jury receives film details, justification, and screener links.
- **Evaluation:** The jury assesses the unique contribution.
- **Verification:** The Committee confirms credits (if applicable).
- **Award Assignment:** If verified, the nomination is granted; if not, the submission is disqualified.
- **Announcement:** Nominations are announced publicly (e.g., “Special Nomination for [Achievement] awarded to [Film Title/Contributor]”).

**Approved by the Organizing Committee**

**Date:** January 4, 2023

**The Organizer of the Miami Film Festival “Follow Your Heart”**

**Head of the Organizing Committee**

**Tatiana Germanovsky**

